



## CITY CLERK REPORT

**Reporting Period:** June 11, 2021 – August 27, 2021

**Prepared By:** Monique Baker, City Clerk

**Date:** August 27, 2021

### COVID-19

We continue to send out NIXLE messages in relation to COVID-19. The Quarantine Log is sent out via NIXLE and Facebook.

Setting up and scheduling travelers in the quarantine centers. Scheduling the centers to be cleaned and sanitized after each stay. Due to the recent changes, there has been more need for people to quarantine. Each housing unit has been booked. Stefan has been doing a great job keeping the units cleaned and ready for the next time it is needed.

I have been busy keeping everyone up to date with all the recent changes and ensuring everyone has their travel forms and test results in prior to arriving to Saint Paul.

We review and approve travel each plane day. There have been a couple of times I have had to deny travel due to no test results received in time for departure. I do remind people to be tested in a timely manner, so they have time to receive their results before the time of departure. RAVN continues to support us and will often call to let us know if they have any questions about any changes in the Ordinances.

### COMMUNITY EVENTS

The Fourth of July events were a success, it was good to have the community come together. The Labor Day picnic has been canceled due to the rising cases in Alaska.

Some of the Fourth of the July sweaters were not what were ordered so the company is going to send the correct order and we will get those to the customers as soon as possible.

Elections for two (2) City Council seats will be held in the Rec Hall on October 5<sup>th</sup> from 8am-8pm. The notice went out on August 23<sup>rd</sup> and people have begun filing candidacy forms.

### PERSONNEL

2 of the boxes of the 50<sup>th</sup> Anniversary jackets were lost during transit. The company is going to replace these jackets, we will hopefully have them within the next month and get them to everyone as soon as possible.

